

**WOOD CREEK HOMEOWNERS ASSOCIATION**  
**Meeting Notes: Board Meeting, Wednesday, October 25, 2017**  
**Crofton Conference Room, 4 pm**

**Call to Order:** President Tom Glisson

**Attendance:** T. Glisson, K. Spencer, G Quinn, S. Salzman, W. Ruby (via phone)

**Property Manager:** Christine Sears

**Guests:** T. Shay, M. Shay, B. Jabs, C. Ruby, J. Lehr Waite, E. Clouser, U. Miller

**Welcome and Reminders:** Tom Glisson. Reminder of Listening Session scheduled for Monday, November 27, 7:30 pm at the Pittsford Library, Fisher Room.

**Variance Committee:** The Variance Committee co-chairs have resigned, and the current committee has disbanded. Board to arrange meeting with former committee members and Crofton to discuss. A new committee will be formed in compliance with By-Laws.

Christine Sears, Property Manager, presented the October variance requests:

- Dennison (137 WC) requests removal of bushes bordering driveway. The shrubs are large and HOA property. T. Glisson to meet with homeowner to discuss. No Action Taken.
- Quinn (18 CR), new garage door. Approved.
- Javid (25 CR), requests change of paint color on unit. Can be done in one coat; no cost to homeowner. Approved.

**Nominating Committee:** G. Quinn introduced new Board member, Susan Salzman (124 WC). The Board welcomed her and appreciates her commitment to the neighborhood and willingness to serve.

**Secretary's Report:** Minutes of September 28, 2017 meeting - Approved.

**Property Manager's Report:** C. Sears

- Siding repair and painting in process. Shutters to be painted by request only, beginning last week of October.
- Genesee Tree scheduled to have tree work done this fall.
- Crofton requesting decision from Board on handling variances going forward. Discussion ensued. W. Ruby and new variance committee, when formed, will meet with Christine and Lisa, assistant property manager.
- Peter Webster requesting the HOA be fully responsible for the pruning of the arborvitae that he planted in 2005. Under consideration. No Action Taken at this time.

**Treasurer's Report:** Kate Spencer.

- For the month, we are \$4,807 under budget.

**Communications Report:** Discussion of topics for Listening Session, November 27.

Topics considered include the recently completed Survey, Landscaping, Insurance, Roofing, Safety, Retaining Wall, Pond, how to use the Website. Discussion of whether to have one or two topics vs. open session, without a topic.

**Operations Report:** Tom Glisson.

- Linden Trees – Some of the Linden trees will be removed this Fall. The trees in the worst condition will be removed first.
- Key Initiatives 2017-2018 - Tom suggested developing new Ad Hoc committees on key issues: Landscaping, Berm, Retention Pond, Road Surfaces, Retaining Wall.

**Survey** – Bill Jabs reported on the homeowner survey. There will be two reports shared with homeowners. This report will be distributed to the residents. The other report will include all the comments. This will be posted on the Residents Only page of the website, and Board members and Crofton will have printed copies which residents are welcome to read.

**Open Forum:**

- Question regarding Romig, our landscaper: Did the board consider other landscapers before choosing Romig again? Answer: Yes, two others plus Romig. They did not raise their price for 2018.

Meeting adjourned 5:30 pm. The Board then went into Executive Session.

Respectfully submitted,  
Ginny Quinn